

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>29 January 2018</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>February – September 2018</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: February – September 2018.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: February – September 2018

Updated 17 January 2018



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **February – September 2018** is outlined on the following pages.

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Period: February – September 2018

Updated 17 January 2018

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>February 2018</b>						
1	<b>Integrated Autism Service</b>		Adults Services  Alwyn Jones Head of Adults Services  Cllr Llinos Medi		Delegated Decision  February 2018	
2	<b>Mental Health Strategy - Health Board</b>		Adults Services  Alwyn Jones Head of Adults Services  Cllr Llinos Medi		Delegated Decision  February 2018	
3	<b>Write off of Debts in value of over £5,000 (O)</b>  Approve write off of debts.	Finance Portfolio Holder and Section 151 Officer	Resources  Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		Delegated Decision  28 February 2018	
4	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business  Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  19 February 2018	

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5	<b>2017/18 Revenue and Capital Budget Monitoring Report – Quarter 3 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	To be confirmed	The Executive 19 February 2018	
6	<b>2018/19 Budget (S)</b>  Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	5 February 2018	The Executive 19 February 2018	28 February 2018
7	<b>Fees and Charges 2018/19</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive 19 February 2018	
8	<b>Financial Reserves</b>  To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive 19 February 2018	

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9	<b>Discretionary Business Rate Relief Policy (O)</b>  Approve new policy following public consultation	A collective decision is required detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	1 December 2017	The Executive 19 February 2018	
10	<b>Treasury Management Strategy 2018/19</b>  Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith	To be confirmed	The Executive 19 February 2018	28 February 2018
11	<b>Charges for non-residential services 2018/19</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive 19 February 2018	
12	<b>Standard Charge for Council Care Homes 2018/19</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive 19 February 2018	

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13	<b>Independent Sector Care Home Fees 2018/19</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  19 February 2018	
14	<b>Rents 2018/19</b>		Housing Services	Ned Michael Head of Housing Services  Cllr Alun Mummery		The Executive 19 February 2018	
15	<b>North Wales Population Assessment Regional Plan</b>  Approval.		Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi	Member Briefing Session (to be confirmed)	The Executive 19 February 2018 (to be confirmed)	
16	<b>Extra Care Housing, Seiriol</b>		Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi	31 January 2018	The Executive 19 February 2018 (to be confirmed)	

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17	<b>CSSIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>	Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	31 January 2018	The Executive 19 February 2018	
18	<b>Tackling Poverty Strategy</b>  Approval of draft strategy for consultation.	Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery		The Executive 19 February 2018	
19	<b>Schools Modernisation – Progress Report (to include schools with fewer than 120 pupils)</b>  Approval of strategic direction.	Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones	Member Briefing Session  (To be confirmed)	The Executive 19 February 2018	
20	<b>Health and Safety Plan</b>	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development  Cllr Carwyn Jones Cllr Richard Dew		The Executive 19 February 2018	

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<b>March 2018</b>						
21	<b>Annual Equality Report 2016/17</b>  Approval of report.	Social Services Portfolio Holder	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		Delegated decision  March 2018
22	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  26 March 2018
23	<b>Well-being Plan – Public Services Board</b>		Chief Executive	Dr Gwynne Jones Chief Executive  Cllr Llinos Medi	To be confirmed	The Executive  26 March 2018  To be confirmed
24	<b>Corporate Scorecard – Quarter 3, 2017/18 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation  Cllr Dafydd Rhys Thomas	12 March 2018	The Executive  26 March 2018

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25 <b>Discretionary Housing Payments Policy 2018/19 (O)</b>  Report on administration of the policy for 2017/18 and any recommended changes – determine policy.	There is a requirement for a collective decision by the Executive in detailing additional help towards housing costs for some benefit claimants	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  26 March 2018	
26 <b>Anglesey Further Education Trust – Statement of Accounts 2016/17</b>		Resources	Marc Jones Head of Function - Resources / Section 151 Officer  Cllr John Griffith		The Executive  26 March 2018	
27 <b>Tenants Participation Strategy 2018 – 2021</b>		Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery	To be confirmed	The Executive  26 March 2018	
28 <b>Housing Maintenance Store</b>  Approval to sign an agreement with the provider.	The decision is linked to the Housing Revenue Account Business Plan.	Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery		The Executive  26 March 2018 (to be confirmed)	

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29 <b>Supporting People Programme Commissioning Plan</b>  Approval before its submission to the Regional Committee.	Supporting People Plan is a statutory matter.	Housing Services	Ned Michael Head of Housing Services  Cllr Alun Mummery		The Executive  26 March 2018	
30 <b>30 year Housing Revenue Account Business Plan and capital programme 2018-2019</b>  Approval before its submission to Welsh Government with a grant claim for Major Repairs Allowance.	Housing Revenue Account is a statutory matter.	Housing Services	Ned Michael Head of Housing Services  Cllr Alun Mummery	To be confirmed	The Executive  26 March 2018	
31 <b>Schools' Modernisation – Llangefni Area – Report following the re-consultation</b>		Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones		The Executive  26 March 2018	
32 <b>Schools' Modernisation – Seiriol Area</b>		Learning	Delyth Molyneux Head of Learning  Cllr R Meirion Jones	12 March 2018	The Executive  26 March 2018 (to be confirmed)	

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33	<b>North Wales Regeneration Plan and TRIP Funding</b>  Endorsement of proposals by NWEAB	Regulation and Economic Development	Dewi Lloyd (Regeneration Manager)  Cllr. Carwyn Jones		The Executive  26 March 2018	
<b>April 2018</b>						
34	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  30 April 2018	
<b>May 2018</b>						
35	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi	June 2018	The Executive  May 2018	
36	<b>Corporate Scorecard – Quarter 4, 2017/18 (S)</b>  Quarterly performance monitoring report.	Corporate Transformation	Scott Rowley Head of Corporate Transformation  Cllr Dafydd Rhys Thomas	June 2018	The Executive  May 2018	

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37 <b>2017/18 Revenue and Capital Budget Monitoring Report – Quarter 4 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  May 2018	
38 <b>CSSIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>		Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	To be confirmed	The Executive  May 2018	
39 <b>Tackling Poverty Strategy</b>  Approval of the document following the consultation period.	Part of the actions within the Council's Corporate Plan	Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery	To be confirmed	The Executive  May 2018 (To be confirmed)	
<b>June 2018</b>						
40 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. June 2018	

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<b>July 2018</b>						
41	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. July 2018
<b>September 2018</b>						
42	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. September 2018
43	<b>Corporate Scorecard – Quarter 1, 2018/19 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Scott Rowley Head of Corporate Transformation  Cllr Dafydd Rhys Thomas		The Executive  September 2018
44	<b>2018/19 Revenue and Capital Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr John Griffith		The Executive  September 2018

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45	<b>CSSIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>		Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	To be confirmed	The Executive September 2018	

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